

ESCHBORN MUNICIPAL LIBRARY

Notice for our readers

We are happy to welcome you
and ask you to observe a few simple rules.

We are a self-service library. The reader picks his/her selection of media him/herself. If you have problems finding what you want, don't hesitate to ask us. We are happy to help you!

The reader's pass

The reader's pass is used to borrow books and other media. Its loss should be reported to us as soon as possible. For its replacement we have to charge € 5,00.

Lending periods

For books the lending period is three weeks. Journals, audio books and CD-ROMs must be returned after two weeks. Nintendo DS Games are due after one week and are not to be extended. If you wish to extend the lending period you may do this by telephone, in writing or in person during our opening hours. Every Media can be extended twice.

Overdue fees

There will be a fee for late returns of media. After 7 days arrears € 0,50 will be charged per week and medium. Three reminders will be issued (postage to be charged) after which a € 10,- charge will be levied and the total amount due will be collected immediately.

Damage or loss

The reader (in case of juveniles the parents) may be liable to replace damaged or lost media. The library tries to maintain its inventory as best as possible: Please do not mark, damage or soil media. Please do not cut out pictures, appendices and pages from books. In the case of damage do not attempt repairs yourself, report these to us when returning the media to us.